



Essex Region Conservation Authority

Board of Directors

Meeting Minutes

Meeting Date: Thursday, March 28, 2024

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

Attendance

Members Present:	Jim Morrison (Chair)	Anthony Abraham
	Sue Desjarlais (Vice-Chair)	Larry Verbeke
	Molly Allaire	Dayne Malloch
	Katie McGuire-Blais	Joe Bachetti
	Kim DeYong	Tania Jobin
	Thomas Neufeld	Angelo Marignani
	Michael Akpata	Kieran McKenzie
	Ryan McNamara	Mark McKenzie

Absent:

Regrets:	Peter Courtney	Tracey Bailey
	Jason Matyi	

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Human Resources Manager/EA
Kevin Money, Director Conservation Services
Danielle Breault-Stuebing, Director Community and Outreach Services
James Bryant, Director Watershed Management Services
Dan Jenner, Regulations Coordinator

Others

Ron Giofu, Rivertown Times

1. Call to Order

Good evening and welcome to the March 28, 2024, meeting of the ERCA Board of Directors. I will call the meeting to order. Thank you all.

We have regrets this evening from:

- Councillor Peter Courtney, Amherstburg
- Councillor Jason Matyi, Essex
- Mayor Tracey Bailey, Lakeshore

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

A. ERCA Board of Directors

Resolution 29/24 Moved by Angelo Marignani
Seconded by Anthony Abraham
THAT the Agenda of the March 28, 2024, meeting of the ERCA Board of Directors be approved.
Carried

5. Hearings

None

6. Adoption of Minutes

A. ERCA Board of Directors

Resolution 30/24 Moved by Molly Alliare
Seconded by Thomas Neufeld
THAT the Minutes of the February 15, 2024, meeting of the Board of Directors and the recommendations therein be approved as distributed. **Carried**

B. ERCA Executive Committee

Resolution 31/24 Moved by Molly Alliare
Seconded by Katie McGuire-Blais
THAT the Minutes of the February 15, 2024, meeting of the Executive Committee and the recommendations therein be approved as distributed. **Carried**

7. Business Arising from the Previous Minutes

None

8. Announcements

This is a special meeting of the ERCA Board of Directors, called to address several requirements related to the changes to the Conservation Authorities Act and Regulations.

I'd like to thank you all for taking the time to attend this important meeting. Before we dive into tonight's agenda, I did want to remind members of the upcoming Eclipse events which will be hosted at John R. Park Homestead and Holiday Beach Conservation Areas on April 8, 2024. You can speak with Danielle if you need further information.

There are several sweeping changes put forward with Ontario Regulation 41/24 that staff will be advising on and we as a Board are mandated to address prior to April 1, 2024, this date being the trigger for us having to participate in this previously unscheduled meeting.

As Chairperson, I want to thank staff for this diligence in quickly responding to the provincially mandated turnarounds being put forward in reports this evening.

9. Delegations

None

10. Presentations

None

11. Reports for Approval

A. BD05/24 New Conservation Authorities Act, Regulations, and Interim Policy Guidelines for Development Reviews

Resolution 32/24 Moved by Kieran McKenzie
Seconded by Larry Verbeke

THAT the Essex Region Conservation Authority Board of Directors approve and adopt the documents listed herein under Interim Policies and Procedures, for implementation on the provincially set date of April 1, 2024. **Carried**

B. BD06/24 Delegation of Powers Related to Permit Issuance, Cancellation, and Hearings

Resolution 33/24 Moved by Joe Bachetti
Seconded by Angelo Marignani

THAT the Essex Region Conservation Authority Board of Directors delegate powers, effective April 1, 2024, related to Permit Issuance, Cancellation, and Hearings, to those administrative positions, Board Executive Committee, and Members of the Authority (full Board), as recommended in Table 1 of BD06.24. **Carried**

C. BD07/24 Appointment of Provincial Offences Officers under the CA Act and Delegation of Authority under the Trespass to Property Act

Resolution 34/24 Moved by Joe Bachetti
Seconded by Kimberly DeYong

THAT the Essex Region Conservation Authority Board of Directors designate those individuals identified in Table 2 within BD07/24 as a Provincial Offences Officers under S.30.1 of the *Conservation Authorities Act to enforce* Section 28 & 29 of the Act and applicable regulations, as amended from time to time; and further

THAT the Essex Region Conservation Authority Board of Directors also delegate those same individuals as Agents of the Authority for the purposes of the *Trespass to Property Act*. **Carried**

D. BD08/24 Update to ERCA's Hearing Guidelines

Resolution 35/24 Moved by Kimberly DeYong
Seconded by Ryan McNamara

THAT the Essex Region Conservation Authority Board of Directors approve the updated Hearing Guidelines, dated March 28, 2024, which reflects changes to the Conservation Authorities Act and Ontario Regulation 41/24; and further,

THAT Administration make any "housekeeping" updates to the approved Hearing Guidelines, including but not limited to potential amendments based upon any new template being released by Conservation Ontario, with all revisions appropriately tracked; and further,

THAT Administration make a commitment to an annual review of the ERCA Hearing Guidelines to ensure consistency and compliance with current applicable legislation. **Carried**

12. Reports for Information

A. Environmental Registry Reports

None

B. Correspondence

- i. Letter from MNRF regarding Update: Regulation of Development for the Protection of People and Property from Natural Hazards in Ontario – Ministry of Natural Resources and Forestry dated February 16, 2024

Resolution 36/24 Moved by Larry Verbeke
Seconded by Anthony Abraham
THAT correspondence be received for Members' information. **Carried**

13. Committee of the Whole

A. Confidential Matters Related to Personnel

Resolution 37/24 Moved by Angelo Marignani
Seconded by Kieran McKenzie
THAT the actions of the Board of Directors in Committee of the Whole meeting, March 28, 2024, be endorsed. **Carried**

14. New Business

A. Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act (O. Reg. 687/21)

Tim Byrne provided an update to the Board that the Ministry was advised of signed Cost Apportioning Agreements with all municipalities have been completed and posted on ERCA's

website with thanks to all local municipal administration for assisting in the finalization of these requirements.

B. Preliminary Update from Maple Fest

Thank you to all who came out to join us for various events during Maple Fest at John R. Park Homestead. Approximately 2300 visitors over the course of the two weekends of Maple Fest joined us. Our appreciation to the staff for a successful event.

15. Other Business.

A. Next Meeting

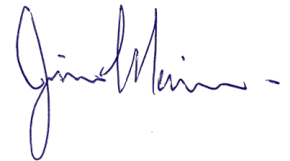
The next meeting of the Board of Directors will be held on April 11, 2024, starting at 6:00 p.m. in Council Chambers at the Civic Centre in Essex, ON.

16. Adjournment

Resolution 38/24 Moved by Molly Alliare

Seconded by Katie McGuire-Blais

THAT the February 15, 2024 meeting of the Essex Region Conservation Authority Board of Directors be adjourned. **Carried**



Jim Morrison, Chair



Tim Byrne, CAO/Secretary-Treasurer