

# 2024 Fee Schedule



**Note:** Further to the December 12, 2023, Ministry of Natural Resources Minister's Direction, fees associated with planning, development and permitting for 2024 will remain unchanged. This extends the earlier Minister's Direction of December 28, 2022 and fees associated with these programs and services have remained unchanged since 2022.

No.	Category	Explanatory Notes	2024	HST 2024	2024 Total
<b>WATERSHED MANAGEMENT SERVICES</b>					
<b>Requests for Information and Data</b>					
1	Requests for information and formal correspondence. Expedited responses may be available for a 50% surcharge.		\$ 180.00	\$ 23.40	\$ 203.40
2	Requests for GIS or other data (base cost plus applicable staff hourly rates).		\$ 180.00	\$ 23.40	\$ 203.40
<b>Development and Hazard Management</b>					
3	Completing files required for approvals complying with standard review protocols (i.e. Hydro One, Standard/routine utility works), and applications for new building construction in approved plans of subdivisions, DART Protocol, etc.)		\$ 200.00	-	\$ 200.00
4	Minor placing or grading of fill (less than 0.5 hectare), light repair of existing breakwalls, placement of armourstone less than 2 tonnes/metre, clearance letters and other minor works.		\$ 200.00	-	\$ 200.00
5	Major placing or grading of fill (greater than 0.5 hectare) not requiring additional studies.		\$ 200.00	-	\$ 200.00
6	Alteration to waterways/shorelines including breakwalls armourstone repairs exceeding 4 tonnes/meter, crossings, outlets, etc. (not requiring engineering or other detailed analysis).		\$ 500.00	-	\$ 500.00
7	Alteration to waterways/shorelines including breakwalls, crossings, outlets, etc. (requiring engineering or other detailed analysis) and docks.		\$ 800.00	-	\$ 800.00
8	Input, review, authorizations on substantial proposals under the Drainage Act (multiple crossings, significant bank stabilization, in defined areas of environmental concern, enclosures, etc.)		\$ 800.00	-	\$ 800.00
9	Input, review, authorizations on other proposals under the Drainage Act (single crossing, minor bank stabilization, etc.)		\$ 500.00	-	\$ 500.00
10	Applications for new building construction including renovations for sites not directly abutting shorelines or watercourses, and for additions not impacting setback.		\$ 500.00	-	\$ 500.00
11	Applications for building construction sites directly abutting shorelines or watercourses (including additions impacting on setback).		\$ 1,000.00	-	\$ 1,000.00
12	Application for NON-habitable garage/storage building <64 m <sup>2</sup> , for small building additions, small accessory structures armourstone breakwall repairs between 2 and 4 tonnes/metre.		\$ 250.00	-	\$ 250.00
13	Applications involving more than one minor regulated activity or those requiring engineering studies/designs, environmental studies.		\$ 1,400.00	-	\$ 1,400.00
14	Development proposals involving multiple dwelling units and townhomes, where stormwater management or other engineering evaluations are required. (up to 5 units/lots)		\$ 2,000.00	-	\$ 2,000.00
15	Development proposals involving multiple dwelling units and townhomes, where stormwater management or other engineering evaluations are required. (more than 5 units/lots)		\$ 5,000.00	-	\$ 5,000.00
16	Multi-residential building proposals (i.e. apartments and condominiums) where stormwater management or other engineering evaluations are required.	Base cost (single building)	\$ 2,500.00	-	\$ 2,500.00
17	Multi-residential building proposals (i.e. apartments and condominiums) where stormwater management or other engineering evaluations are required.	More than one building	\$ 4,000.00	-	\$ 4,000.00
18	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Base cost (up to one hectare)	\$ 2,000.00	-	\$ 2,000.00
19	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Cost per additional hectare	\$ 400.00	-	\$ 400.00
20	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Maximum	\$ 4,000.00	-	\$ 4,000.00
21	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and/or Environmental studies.	Base Cost for projects less than 20ha	\$ 2,500.00	-	\$ 2,500.00
22	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and/or Environmental studies.	Maximum Cost for multi-disciplinary activities and/or projects larger than 20 ha	\$ 6,500.00	-	\$ 6,500.00

No.	Category	Explanatory Notes	2024	HST 2024	2024 Total
<b>Watershed Planning</b>					
23	Minor Variance (up to 3 requests)		\$ 200.00	-	\$ 200.00
24	Combined Consent with Minor Variance		\$ 375.00	-	\$ 375.00
25	Consent applications on a single application (up to 3 requests)		\$ 300.00	-	\$ 300.00
26	Combined Consent with Zoning By-Law Amendment		\$ 400.00	-	\$ 400.00
27	Combined Official Plan Amendment and Zoning By-law Amendment (where an OPA is submitted with a ZBA, the ZBA fee is waived)		\$ 400.00	-	\$ 400.00
28	Major Official Plan Amendment		\$ 400.00	-	\$ 400.00
29	Minor Official Plan Amendment		\$ 275.00	-	\$ 275.00
30	Major Zoning By-Law Amendment (E.g., Industrial, Commercial, Institutional, Subdivision etc.)		\$ 400.00	-	\$ 400.00
31	Minor Zoning By-Law Amendment (E.g., Single Family Residence)		\$ 275.00	-	\$ 275.00
32	Site Plan Control		\$ 200.00	-	\$ 200.00
33	Draft Plan of Subdivision/Condominium Approval		\$ 300.00	-	\$ 300.00
34	Clearance Letters for Subdivision/Condominium Approval (applies to each phase of subdivision requested)		\$ 150.00	-	\$ 150.00
35	Input and review of relevant EAs and Master Plans	Base cost	\$ 1,500.00	-	\$ 1,500.00
36	Review of applications made under a Provincial Order such as but not limited to Minister Zoning Order (Fee includes review of 2 major studies and 2 project meetings. Additional fees to be charged per report as appropriate and consistent with the current fee schedule, additional charges (\$/hr) for Project Team Meetings beyond the 2 already included, plus any other additional expenses to enable cost recovery).		\$ 25,000.00	-	\$ 25,000.00
<b>Technical Services</b>					
37	Technical evaluations (elevation, setback survey or site report; property evaluation for tax assessment; ecological evaluation and/or report).		\$ 775.00	\$ 100.75	\$ 875.75
38	Survey services.		\$ 425.00	\$ 55.25	\$ 480.25
39	Input/review/comment on major environmental-related studies on behalf of developers and ratepayers.		\$ 1,025.00	\$ 133.25	\$ 1,158.25
40	Input/review/comment on minor environmental-related studies on behalf of developers and ratepayers.		\$ 500.00	\$ 65.00	\$ 565.00
41	Minor technical review and clearance where site visit is not required.		\$ 150.00	-	\$ 150.00
<b>Other</b>					
42	Application for an extension of an existing approval at least 60 days in advance of the current permit expiration date.		\$ 150.00	-	\$ 150.00
43	Minor revisions to existing approvals (revisions that are not considered minor are subject to other applicable application fees up to and including a full new fee).		\$ 200.00	-	\$ 200.00
44	Technical review fee for a resubmission of previously reviewed technical or environmental study.		\$ 250.00	-	\$ 250.00
45	Application accepted/deemed complete by the Authority where work has proceeded without an authorization.		<b>Double Normal Fee</b>		<b>Double Normal Fee</b>
<b>Note:</b>	Development approvals generally include 1 pre-consultation meeting, and up to 3 reviews of a single technical study/report, all related to the same file/application. Additional fees may be charged for any additional meetings, reviews, or studies. Additional charges may also be charged for legal or technical peer review where applicable.				
<b>CONSERVATION SERVICES</b>					
<b>Conservation Areas</b>					
<b>Conservation Areas Seasonal Pass</b>					
46	Seasonal Conservation Area Pass	valid 1 year from purchase	\$ 70.80	\$ 9.20	\$ 80.00
47	Electronic Access Pass	Non refundable	\$ 13.27	\$ 1.73	\$ 15.00
<b>Holiday Beach Conservation Area (Managed by ERCA)</b>					
<b>Daily Permits</b>					
48	Daily vehicle permit	per vehicle	\$ 10.62	\$ 1.38	\$ 12.00
49	Special events	per vehicle	\$ 17.70	\$ 2.30	\$ 20.00
50	Pedestrian/Cyclists	per person	\$ 4.42	\$ 0.58	\$ 5.00
51	Bus Permit	per bus	\$ 120.00	\$ 15.61	\$ 135.61
<b>Camping</b>					
52	Group camping (i.e. Scouts Canada, etc.)	flat rate per night	\$ 57.52	\$ 7.48	\$ 65.00
53	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 2.66	\$ 0.35	\$ 3.00
54	<b>Seasonal camping - 2024</b> (Seasonal camping \$250 deposit required fall 2023 to reserve 2024 site + \$250 hydro security deposit)	20 & 50 amp service	\$ 2,960.00	\$ 384.80	\$ 3,344.80
55	Seasonal camping trailers outdoor winter storage ~ Nov 2023-Apr 2024		\$ 220.00	\$ 28.60	\$ 248.60
56	Overnight (Friends & Family Camping) limited to Seasonal Campers	50 amp service per night	\$ 60.00	\$ 7.80	\$ 67.80
57	Overnight (Friends & Family Camping) limited to Seasonal Campers	add'l vehicle per night	\$ 10.62	\$ 1.38	\$ 12.00
58	Overnight Guests limited to Seasonal Camping	per person - kids under 12 free	\$ 10.00	\$ 1.30	\$ 11.30

No.	Category	Explanatory Notes	2024	HST 2024	2024 Total
<b>Facilities Rental</b>					
59	Property Rental (Wedding, etc.)	per event	\$ 1,000.00	\$ 130.00	\$ 1,130.00
<b>Cottage Rental</b>					
60	Peak Season Nightly - 2 night minimum (Summer months; Holiday Weekends)	June 1-August 31; Holiday Weekends	\$ 275.00	\$ 35.75	\$ 310.75
61	Peak Season Weekly (Summer months)	June 1-August 31	\$ 1,735.00	\$ 225.55	\$ 1,960.55
62	Shoulder Season Nightly - 2 night minimum - Fall & Spring	Sept 1-Dec 31, Mar 1-May 31	\$ 235.00	\$ 30.55	\$ 265.55
63	Shoulder Season Weekly - Fall & Spring	Sept 1-Dec 31, Mar 1-May 31	\$ 1,480.00	\$ 192.40	\$ 1,672.40
64	Winter Season 2 night minimum - Winter	Jan 1 - Feb 28	\$ 200.00	\$ 26.00	\$ 226.00
65	Winter Season Weekly	Jan 1 - Feb 28	\$ 1,200.00	\$ 156.00	\$ 1,356.00
66	Cleaning Fee		\$ 125.00	\$ 16.25	\$ 141.25
67	Damage Deposit	Refundable Deposit	\$ 200.00	-	\$ 200.00
<b>Hillman Marsh Conservation Area</b>					
<b>Daily Permits</b>					
68	Special Events	per vehicle	\$ 8.85	\$ 1.15	\$ 10.00
68a	Daily vehicle permit (*effective June 1, 2024)	per vehicle	\$ 4.42	\$ 0.58	\$ 5.00
69	Bus Permit	per bus	\$ 120.00	\$ 15.61	\$ 135.61
<b>Camping</b>					
70	Group camping (i.e. Scouts Canada, etc.)	per night	\$ 57.52	\$ 7.48	\$ 65.00
71	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 2.66	\$ 0.35	\$ 3.00
72	HMCA Property Rental (Wedding, etc.)	per event	\$ 1,000.00	\$ 130.00	\$ 1,130.00
<b>John R. Park Homestead Conservation Area</b>					
<b>Daily Permits</b>					
	Historic House Tour (dependant on available staffing) - by donation	Adult	\$ -	-	\$ -
	Historic House Tour (dependant on available staffing) - by donation	Child 3-12/Senior 65+	\$ -	-	\$ -
	Historic House Tour (dependant on available staffing) - by donation	Family maximum	\$ -	-	\$ -
73	Admission Special Events	Adult	\$ 7.08	\$ 0.92	\$ 8.00
74	Admission Special Events	Child 3-12/Senior 65+	\$ 5.31	\$ 0.69	\$ 6.00
75	Admission Special Events	Family maximum	\$ 26.55	\$ 3.45	\$ 30.00
76	Organized Group Tours (pre-booked, minimum 10 participants, during staffed hours; regular admission does not apply)	per person	\$ 5.31	\$ 0.69	\$ 6.00
77	If organized tour requires site opening by staff		\$ 132.74	\$ 17.26	\$ 150.00
78	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p) weekdays. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 50.00	\$ 6.50	\$ 56.50
79	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p weekdays) for use by Registered Not for Profit/Charity. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 35.00	\$ 4.55	\$ 39.55
80	Conservation Centre - Creative Commons - meeting or event (Prime Time 10a-6p weekends). *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 125.00	\$ 16.25	\$ 141.25
81	Conservation Centre - Creative Commons - meeting or event (After Hours - After 6pm) *Capacity 60 people at 6' tables or 80 people auditorium style (2 hour minimum if rental begins after 6pm. No minimum applies if rental is a continuation of an existing rental)	per hour (2 hour min.)	\$ 175.00	\$ 22.75	\$ 197.75
82	Conservation Centre - Exclusive use of Creative Commons & Welcome Centre.	per hour (2 hour min.)	\$ 350.00	\$ 45.50	\$ 395.50
83	Grounds Rental Only. More than 40 people/up to 4 hours no tent, food or alcohol. Includes use of Auditorium for climate controlled storage, bridal area, etc)	Meeting/Event Rental	\$ 550.00	\$ 71.50	\$ 621.50
84	Garden Party - Add On (can be added to Grounds Rental or Meetings and Events, etc.) 90 minutes, includes tour of the historic John R. Park Homestead by costumed interpreter.		\$ 200.00	\$ 26.00	\$ 226.00
85	Exclusive Site Rental - More than 40 people • Exclusive site use from 10am - midnight • Access to site the preceding evening for deliveries & set up (4pm - 7pm) • Includes use of Conservation Centre for up to 60 guests (seated at tables); 50 guests (at tables with dance floor) or 80 guests (cocktail style) • Where alcohol will be served, the renter is responsible for obtaining liquor permits	Event Rental	\$ 2,750.00	\$ 357.50	\$ 3,107.50
86	Damage deposit for exclusive site rental	Refundable Deposit	\$ 2,500.00	-	\$ 2,500.00
87	Rustic Barn Rental - 3 hour rental (available spring and fall)		\$ 375.00	\$ 48.75	\$ 423.75
88	Cleaning deposit for event rentals	Refundable Deposit	\$ 250.00	-	\$ 250.00
<b>Miscellaneous</b>					
89	Drone Usage Permit on conservation area property		\$ 60.00	\$ 7.80	\$ 67.80
90	Commercial & Wedding Photography (full site rental)	if open (90 minutes)	\$ 132.74	\$ 17.26	\$ 150.00
91	If closed and staff required onsite (90 minutes)	site closed/staff req'd (90 min)	\$ 221.24	\$ 28.76	\$ 250.00
92	Site Use Photography Permit	per hour	\$ 30.97	\$ 4.03	\$ 35.00
93	Rustic Arbor Rental	per event	\$ 150.00	\$ 19.50	\$ 169.50
94	Costume Rental	per costume	\$ 60.00	\$ 7.80	\$ 67.80
95	Costume Rental Damage deposit	Refundable Deposit			
96	Food/Craft Vendor Fee	per day	\$ 75.00	\$ 9.75	\$ 84.75

No.	Category	Explanatory Notes	2024	HST 2024	2024 Total
	<b>Greenways</b>				
97	Land Leases	Market Value			
	<b>Hunting Programs</b>				
	<b>Waterfowl Hunting</b>				
98	Holiday Beach Conservation Area (Managed by ERCA)	full day premium sites	\$ 75.00	\$ 9.75	\$ 84.75
99	Holiday Beach Conservation Area (Managed by ERCA)	full day	\$ 65.00	\$ 8.45	\$ 73.45
100	Hillman Marsh Conservation Area	seasonal hunting permit	\$ 725.00	\$ 94.25	\$ 819.25
101	Hillman Marsh Conservation Area	non-refundable draw fee	\$ 17.70	\$ 2.30	\$ 20.00
102	Hillman Marsh Conservation Area	annual trapping permit	\$ 100.00	\$ 13.00	\$ 113.00
103	Cedar Creek - 5-Year Hunting Lease (\$1,000 annual)		\$ 5,000.00	\$ 650.00	\$ 5,650.00
104	Big Creek - Seasonal hunting (minimum reserve)		\$ 800.00	\$ 104.00	\$ 904.00
	<b>Deer Hunting</b>				
105	Various Properties	10-24 acre woodlot	\$ 640.00	\$ 83.20	\$ 723.20
106	Various Properties	25-49 acre woodlot	\$ 890.00	\$ 115.70	\$ 1,005.70
107	Various Properties	50 acre plus woodlot	\$ 1,140.00	\$ 148.20	\$ 1,288.20
108	Various Properties	non-refundable draw fee	\$ 17.70	\$ 2.30	\$ 20.00
	<b>Forestry Program</b>				
	<b>Seedlings</b>				
109	Cost of seedlings (per tree)	ranging from	\$ 1.25	\$ 0.16	\$ 1.41
		to	\$ 3.15	\$ 0.41	\$ 3.56
110	Tree Planting - Machine Plant by ERCA (per tree)		\$ 1.00	\$ 0.13	\$ 1.13
111	Tree Planting - Hand Plant by ERCA (per tree maximum)		\$ 2.00	\$ 0.26	\$ 2.26
112	Maintenance/Guarantee Program	per seedling	\$ 0.40	\$ 0.05	\$ 0.45
113	Shipping & Handling Charge		\$ 40.00	\$ 5.20	\$ 45.20
114	Site Delivery Fee		\$ 150.00	\$ 19.50	\$ 169.50
	<b>Large Stock</b>				
115	Cost of large stock (per tree)	ranging from	\$ 15.00	\$ 1.95	\$ 16.95
		to	\$ 55.00	\$ 7.15	\$ 62.15
	<b>Forestry Extension Services</b>				
116	Managed Forest Tax Incentive Program Approvals	up to 15 acre woodlot	\$ 650.00	\$ 84.50	\$ 734.50
117	Managed Forest Tax Incentive Program Approvals	greater than 15 acre woodlot	\$ 750.00	\$ 97.50	\$ 847.50
	<b>COMMUNITY AND OUTREACH SERVICES</b>				
	<b>School Programs</b>				
	<b>Conservation Area Programs (Hillman Marsh/Holiday Beach/John R. Park Homestead Conservation Areas)</b>				
118	Half Day	per program	\$ 175.00	-	\$ 175.00
119	Two Hour Enhanced Program	per program	\$ 225.00	-	\$ 225.00
120	Full Day	per program	\$ 285.00	-	\$ 285.00
121	Either half or full day	additional Parents	\$ 8.50	-	\$ 8.50
122	Special High Skills Major Certification Programs (virtual) per program	plus applicable special materials costs, if required (max. 30 participants)	\$ 398.23	\$ 51.77	\$ 450.00
123	Summer Camp programs	2 hours (per program)	\$ 175.00	-	\$ 175.00
124	Summer Camp programs	4 hours (per program)	\$ 285.00	-	\$ 285.00
125	Ticketed Experiential Events (eg. Owl Prowl, Candle Light Tour)		\$ 13.27	\$ 1.73	\$ 15.00
	<b>Offsite Presentations</b>				
126	Nature Near You	minimum charge includes 2 classes (1 hour per class)	\$ 250.00	-	\$ 250.00
127	Nature Near You (Additional Class, same school/same day)	maximum 4 classes per day	\$ 100.00	-	\$ 100.00
128	School camps and in-class programs (not at a Conservation Area)	half day (per program)	\$ 250.00	-	\$ 250.00
129	School camps and in-class programs (not at a Conservation Area)	second program: same day/same school	\$ 175.00	-	\$ 175.00
130	Travel fee to offsite presentation (not at a Conservation Area)	per kilometre	\$ 0.51	\$ 0.07	\$ 0.58
131	Virtual Field Trip up to 30 students (1 hour)	per program	\$ 100.00		\$ 100.00
132	Corporate Engagement Activities with 10-50 participants (1.5-3 hours)	per program	\$ 500-\$1200	+HST	
	<b>CORPORATE SERVICES</b>				
	<b>Other Fees</b>				
133	Scan to file (wide format)	original sheet	\$ 15.00	\$ 1.95	\$ 16.95
134	Scan to file (wide format)	each additional sheet	\$ 2.00	\$ 0.26	\$ 2.26
135	Scan to print (wide format)	original sheet	\$ 15.00	\$ 1.95	\$ 16.95
136	Scan to print (wide format)	each additional sheet	\$ 10.00	\$ 1.30	\$ 11.30
137	NSF cheque fee		\$ 35.00	\$ 4.55	\$ 39.55